



**NCRD's Sterling Institute of Management Studies**  
**Nerul, Navi Mumbai**

**Date: 03.11.2021**

**NOTICE**

This is to inform that Internal Quality Assurance Cell (IQAC) meeting is scheduled on 18<sup>th</sup> November 2021 at 11.30 am in Board Room. All IQAC members are requested to attend the meeting.

**Agenda:**

1. Read and confirm minutes of the previous meeting held on 8<sup>th</sup> July 2021
2. Successful submission of NAAC Self Study Report (SSR) for Cycle 1 and preparation for NAAC Peer Team Visit
3. ISR Activities
4. Any other items with the permission of Chairman.

**Dr. Prashant Gundawar**  
**Director & IQAC Chairman**

**IQAC Coordinator**

**Director**  
**NCRD'S STERLING INSTITUTE OF MANAGEMENT STUDIES**  
**Plot No.93, Sector-19, Nerul(E).**  
**Near Seawoods Darave Rly. Sta.,**  
**Navi Mumbai - 400706,**  
**Tel : 27702282 / 27722290**



**NCRD's Sterling Institute of Management Studies,  
Nerul, Navi Mumbai**

**Internal Quality Assurance Cell (IQAC)  
Minutes of the Meeting**

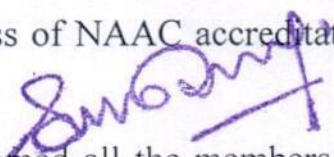
Chairperson : Dr. Prashant Gundawar  
Date : 18<sup>th</sup> November 2021  
Time : 11.00 am  
Venue : Board Room, First Floor  
Agenda :

1. Read and confirm minutes of the previous meeting held on 8<sup>th</sup> July 2021
2. Successful submission of Self Study Report (SSR) and preparation for NAAC Peer Team Visit
3. ISR Activities
4. Any other items with the permission of Chairman.

Dr. Prashant Gundawar welcomed all the members of IQAC for this meeting. He informed that Dr. Sandeep Ponde, IQAC Coordinator has been hospitalized due to sever heart attack. Hence, he authorized Dr. Arjita Jain and Dr. Murlidhar Dhanawade, IQAC members, to carry out the process of NAAC accreditation till Dr. Sandeep recovers and join back his duties.

Dr. Arjita Jain and Dr. Murlidhar Dhanawade welcomed all the members for the meeting and appraised the members and discussed the following points:

  
IQAC Coordinator

  
Director  
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## 1. REVIEW OF PREVIOUS MEETING HELD ON 8TH JULY 2021

Dr. Arjita Jain read the minutes of meeting held on 8th July and appraised all the members regarding the institutional activities.

## 2. SUCCESSFUL SUBMISSION OF SELF STUDY REPORT (SSR) AND PREPARATION FOR NAAC PEER TEAM VISIT

The Previous IQAC Meeting was held on 8/07/2021 in Conference / Board Room. Dr. Arjita briefed about the SSR submission of NAAC cycle 1 on 12<sup>th</sup> October 2021. Under the able guidance of Dr. Rupendra Gaikwad, IQAC Coordinator, MMIMERT, Pune the SSR was submitted by the entire NAAC team of SIMS.

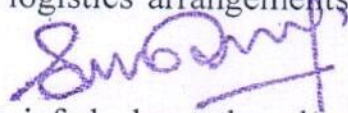
Dr. Murlidhar expressed his gratitude to Dr. Sakharam Muley, IQAC Coordinator, K C College, Churchgate, Mumbai, (Mentor Institute) who helped SIMS in accreditation process under the UGC Paramarsh Scheme. He said that the SSR submission includes both Qualitative and Quantitative metrics. The NAAC portal has enabled us for online payment for further Data Validation And Verification (DVV). After verifying and validating the presented data, NAAC generates a pre-qualified score using an online mechanism. DVV is a conclusive process.

The Student Satisfaction Survey (SSS) executes parallel with the DVV process. The SSS (Student Satisfaction Survey) aims to engage the students in the quality conviction procedure. For the CGPA calculations, the SSS score is an indomitable parameter.

Once the institute qualifies the above two steps, the institute is eligible to do the remaining payment for SSR as well as payment for logistics arrangements for the Peer Team Visit (PTV).

Dr. Prashant Gundawar, IQAC Chairman, further briefed about the plan for conducting Internal Audit for NAAC and Mock Peer Team Visit in the month

  
IQAC Coordinator

  
Director  
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of February 2022. He also advised the IQAC members to connect with all the stakeholders and invite them during the Peer Team Visit.

### 3. ISR ACTIVITIES


Dr. Arjita briefed about the ISR activities planned for the coming months

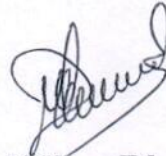
| Sr. No. | Particulars   | Date          |
|---------|---|---------------|
| 1.      | A Day with Roti Ghar Kids in association with Khushiyaan Foundation, Mumbai | November 2021 |
| 2.      | Cloth Donation Drive in association with Khushiyaan Foundation, Mumbai      | November 2021 |
| 3.      | Tree Plantation Drive at SIMS   | December 2021 |

As there was no other point for discussion, the meeting ended with vote of thanks proposed by Dr. Murlidhar Dhanawade.

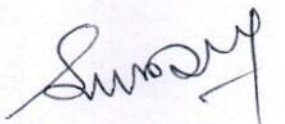
Date: 20<sup>th</sup> November 2021

Prepared by


  
Dr. Arjita Jain  
IQAC Member

  
Dr. Murlidhar Dhanawade  
IQAC Member

Approved by

  
Dr. Prashant Gundawar  
Director, SIMS

  
IQAC Coordinator

  
Director  
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NCRD's Sterling Institute of Management Studies, Nerul, Navi Mumbai

Internal Quality Assurance Cell (IQAC)

Attendance of the Meeting held on 18<sup>th</sup> November 2021

| Sr. No. | Name of the Member      | Signature |
|---------|-------------------------|-----------|
| 1.      | Dr. Prashant Gundawar   |           |
| 2.      | Dr. Arjita Jain         |           |
| 3.      | Dr. Murlidhar Dhanawade |           |
| 4.      | Prof. Rahul Wantmure    |           |
| 5.      | Shri Avinash Shinde     |           |
| 6.      | Mr. Mahesh Metri        |           |
| 7.      | Mr. Amol Patil          |           |
| 8.      | Deepak Deshmukh         |           |
| 9.      | Saloni Pawar            |           |
| 10.     | Shabbir Mujawar         |           |
| 11.     | Rahul Vishwakarma       |           |
| 12.     | Mr. Samar Krishna       |           |
| 13.     | Dr. Sandeep Ponde       |           |

IQAC Coordinator

Director  
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